



Regatta Point Adult Sailing Instructor

Location(s): Both Worcester and Hopkinton

Job Summary:

The Adult Sailing Instructor is responsible for providing high-quality instruction and supervision in sailing, boating, and water safety programs for adult members. This role helps ensure a safe, welcoming, and positive experience for members and visitors while promoting the mission and values of Regatta Point. Adult Sailing Instructors are also responsible for maintaining clean, organized, and safe boathouse facilities and equipment, representing the organization professionally to the public, and assisting with general waterfront and maintenance operations as needed.

Responsibilities:

Sailing Instruction

- Provide high-quality sailing instruction for junior, adult, school, and community programs using the instructional methods, lesson progressions, and safety standards established by Regatta Point.
- Deliver clear, encouraging, and effective instruction both on and off the water.
- Adapt teaching techniques to meet the needs, experience levels, and learning styles of participants.
- Continuously work to improve personal sailing knowledge, teaching ability, communication skills, and instructional effectiveness.
- Assist with participant enrollment, orientation, and program promotion by providing accurate and welcoming information to members and the public.

Boating Activities:

- Supervise and support daily waterfront operations, including sailing, paddling, boating activities, rentals, and special events.
- Assist members and visitors with boating equipment, launching, docking, and general waterfront activities.
- Represent Regatta Point Community Sailing in a positive and professional manner at all times.
- Foster a welcoming, inclusive, and community-oriented environment for all participants.
- Cooperate with paddling operations, camp operations, rowing, crew, and partner organizations sharing the waterfront, demonstrating professionalism and courtesy at all times.

Supervision & Safety:

- Maintain constant awareness of participant, staff, and public safety both on land and on the water.
- Enforce all waterfront safety procedures, boating rules, emergency protocols, and operational policies.

- Monitor weather, water conditions, equipment conditions, and participant readiness to ensure safe program operation.
- Immediately report any accidents, incidents, unsafe conditions, equipment concerns, or operational issues to management.
- Follow the established chain of command and support leadership staff during routine and emergency operations.
- Comply fully with all directives and operational requirements established by Regatta Point and the Department of Conservation and Recreation (DCR).

Planning & Leadership:

- Report to work on time and prepared for assigned duties, maintaining a professional appearance appropriate for waterfront operations.
- Maintain a positive, cooperative, and respectful attitude when interacting with participants, staff, volunteers, members, and the public.
- Think creatively and contribute ideas to improve programs, operations, instruction, staffing efficiency, and overall participant experience.
- Support efficient staffing practices and responsible use of organizational resources, recognizing the importance of controlling operational costs.
- Assist senior staff and management with program coordination, leadership support, and daily operational needs as assigned.

Maintenance & Upkeep:

- Maintain boathouse facilities, docks, classrooms, boats, equipment, and surrounding areas in a clean, organized, safe, and presentable condition.
- Assist with routine cleaning, washing, rigging, repairs, refinishing, storage organization, and general upkeep of facilities and equipment.
- Proactively identify maintenance concerns and assist with minor improvement projects when appropriate.
- Support maintenance staff and operational projects as needed without interfering with primary instructional and safety responsibilities.
- Help ensure all equipment is properly stored, secured, and prepared for daily operations.

Qualifications:

- Must be 15 years of age or older
- Experience in sailing and/or boating (kayaking, canoeing)
- Strong swimming skills and knowledge of water safety.
- Current MA Boating license, CPR and First Aid certification (or willingness to obtain).
- Ability to work effectively with adults and children of various ages and abilities.
- Excellent communication and interpersonal skills.
- Enthusiastic, responsible, and patient demeanor.
- Ability to work as part of a team.
- Experience teaching or leading groups of children is a plus.
- US Sailing Smallboat Level 1, 2 or 3 Coaching Certification (or equivalent) is highly desirable.
- Must pass a CORI & SORI background check
- Ability to work a flexible schedule, including weekends and evenings, to accommodate training sessions, regattas, and other events.
- Strong work ethic, with a high degree of initiative, responsibility, and accountability.

Physical Demands:

- Ability to lift and carry heavy equipment (e.g., sailboats, kayaks, canoes).
- Ability to stand, walk, and be active for extended periods in outdoor conditions.
- Ability to swim and perform rescues in open water.
- Ability to work in various weather conditions, including sun, wind, and rain.
- Ability to demonstrate and instruct sailing and boating techniques.
- Must be able to exert oneself physically for extended periods of time.
- Must be able to work in direct sunlight.

Compensation:

- Based on experience and qualifications, pay will be aligned with our payscale.